



VACANCY BULLETIN

**Tshwane University
of Technology**

We empower people

SEASONAL WORKERS
Department: Campus Protection Services
Polokwane Campus
Ref: 24/335

The Department of Campus Protection Services has Seasonal Worker positions at Polokwane Campus for Academic year 2025.

Key Performance areas/ Core functions:

- Production of access/identification cards
- Loading of cards and other consumables onto printers.
- Assisting students with registration information whilst on the queue for access cards.
- Managing and controlling student queueing for access cards
- Issuing out safety tips pamphlets to students whilst in the queue
- Taking care of all hardware and consumables used for production of access cards
- Categorise information for both students and staff on the Babylon system
- Check and verify authenticity of university documents presented by students

Minimum requirements

- A National Senior Certificate - Matric
- (A three-year diploma will be an added advantage)

Experience:

- Must be Computer literate
- Have good communication and interpersonal skills

Interested candidates must submit their detailed CVs to: Talakp@tut.ac.za

Enquiries: Ms M Ntsanwisi - 012 382 0963

Closing Date: 27 November 2024

Women and people with disabilities are encouraged to apply.





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If we have not responded within a month of the closing date, you should regard your application as unsuccessful. Correspondence will be entered into only with short-listed candidates. The University reserves the right not to make an appointment. Candidates will be required to undergo psychometric tests and any other simulation interventions.

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